



## U.S. Soccer Learning Center Sign-up → Accessing a Course

1. Please navigate to the URL below to access the Learning Center:
  - a. Learning Center Landing Page: <https://learning.ussoccer.com/>
  - b. Referee Landing Page: <https://learning.ussoccer.com/referee>
2. Upon arriving to the appropriate landing page:  
New users: Select “Sign up”  
Returning users (previous DCC users): You can log in from any landing page.

The screenshot shows the U.S. Soccer Learning Center website. At the top, there is a dark blue navigation bar with the U.S. Soccer Learning Center logo, 'COURSES', and 'HELP' icons. On the right side of the navigation bar, there is a 'SIGN UP' button with a plus icon and a 'LOG IN' button with a right arrow icon. A red arrow points from the 'SIGN UP' button to the right. Below the navigation bar, the main content area features the U.S. Soccer Federation Referee Program logo. To the left of the logo, there is a welcome message: "Welcome to U.S. Soccer's Learning Center. We believe that every player has the right to develop and compete in a fair, fun and safe environment under the guard and supervision of a licensed referee. While in the Learning Center, you will have access to referee courses, resources and support. Welcome to the team!". To the right of the welcome message is a 'REFEREE PATHWAY' diagram. The diagram is a vertical stack of red boxes with white text. The top box is labeled 'REFEREE PATHWAY'. Below it are five levels: 'FIFA', 'PROFESSIONAL', 'NATIONAL', 'REGIONAL', and 'GRASSROOTS'. Each level has 'REFEREE' on the left and 'ASSISTANT REFEREE' on the right. Below the diagram are three images with text overlays: 'Start your Journey' (a referee holding a flag), 'Learn About the Pathway' (a group of referees in a huddle), and 'My Courses' (a referee on a field).



### 3. Signing up:

#### Enter in your user information, completing all required fields.

- All Learning Center profiles will require a unique primary email address. This email address will be used to communicate about Learning Center activity (course registration, payment confirmation, assignment updates, etc.). A secondary email can be provided to be copied on all communications associated with the primary account.
- Users must be 13 years of age or older to create a profile.
- The zip code associated with the account will help associate the user with the local state referee committee. This association will place the user on reports run by the SRC (ex: show me licensed referees in my area). Referees who register in a different state than their residential zip code will appear on both reports.
- Users who have certified in the past will be able to connect to their certification history and have it visible on their profile. The Learning Center will attempt to identify users based on first name, last name, date of birth and/or email address.
  - If this is not initially visible, please contact [referee@ussoccer.org](mailto:referee@ussoccer.org) before signing up for any classes

The screenshot shows the sign-up page for the U.S. Soccer Learning Center. The page has a dark blue header with the USA Soccer Learning Center logo on the left and navigation links for COURSES, HELP, SIGN UP, and LOG IN on the right. The main content area is white with a light blue border. It starts with a 'Sign up' heading and a message: 'You are just one step away from joining the U.S. Soccer Learning Center. Please fill in the form below to open your free account now. \* - required fields'. Below this is a 'Please note' section explaining that the information is for the referee, not a parent/guardian, and that there is a field for a secondary email. The form itself consists of several fields: 'Your Email \*', 'Secondary Email' (with a help icon), 'Password \*' (with a note: 'Password must contain at least one capitalized character, one lower case character and one number'), 'Confirm Password \*', 'First Name \*', 'Last Name \*', 'Gender' (with radio buttons for Male, Female, and X, and a 'What's this?' link), 'Mailing Address', 'Apt / Unit / Suite', 'City \*', 'State \*' (dropdown), 'Zip \*' (with 'Zip code' text), 'Country \*' (dropdown with 'United States' selected), 'Birthday \*' (with a calendar icon), 'Ethnicity \*' (dropdown with 'Choose Ethnicity' text), and 'Phone \*'. At the bottom, there is a checkbox for 'I agree to the Terms of Use'.



#### 4. Editing profile information:

After signing up, you will be directed to your user profile. Users can:

- Edit their contact details (email, phone, address, profile picture, etc.)
  - o The user's name cannot be edited. Because the Learning Center pulls the profile name to the license templates, name change requests must be facilitated by U.S. Soccer. Users can file a help ticket with U.S. Soccer for such requests.
- Access .pdf copies of their current license and view a list of past certifications.
- Add other experiences related to being a referee to their profile. It should be noted that these experiences are entered by the user and are not verified or confirmed by U.S. Soccer.

#### 5. Completing a Background Screening

- In order for any user over the age of 18 to register for any course they will need to initiate a background screening.
- This is a national Background Check that costs **\$30** and is valid for **2** years.
- In order to begin, click on **+ Initiate Background Screening**
  - Follow the prompts and read the disclosures thoroughly before proceeding to the next step



6. **To navigate to current or prospective courses, select “Courses” on the top navigation bar.**  
The system will automatically load the *Available Courses* menu upon arrival.

If the user wishes to navigate to a course that they are currently signed up for, they can select *My Courses* then navigate to the course classroom. Referees can see old course results and access (viewer only) past course classrooms under *My Courses*.

### **New GR Referees**

*Available Courses > Grassroots - First Time Referees > Go to Course List > Choose Course*

### **Returning GR Referees**

*Available Courses > Grassroots - Recertifying Referees > Go to Course List > Choose Course*

### **Regional Referees**

*Available Courses > Regional Courses > Go to Course List > Choose Course*

### **National Referees** (organized by U.S. Soccer)

*Available Courses > National Courses*