

NH SRC Quarterly Meeting Minutes

Thursday, January 17, 2019

Marion Gerrish Community Center, Room 2

Members Present:

SRA, Mark Sadler; SYRA, Frank Scarito; SDI/SDA, John Breda; Secretary, Jack Merriken; SGA, Kevin Coeyman; SDF, Doug Campbell; Seacoast Area Representative, Steve Zoldak; South-eastern Area Representative, Jack Merriken; Southwestern Area Representative, Rick Wood

Guest Attendee: NHSA Vice President and Acting President, William “Rusty” Wightman

Members Absent: Capital Region Area Representative, Nick Wallner; Treasurer, John Ferreria

M. Sadler introduced guest, William “Rusty” Wightman, NHSA VP and Acting NHSA President.

M. Sadler announced Jack Merriken as the new NH SRC Secretary.

1. Reports

SRA Report (M. Sadler):

J. Merriken asked about “NHSA/UY.” M. Sadler clarified this was a typographical error.

Financial Report: (Given by M. Sadler in Treasurer’s absence.)

F. Scarito made inquiry (P&L Statement) regarding Income, line 13, 440 Account: Dividends & Interest Income \$18.08. M. Sadler will follow-up with Treasurer prior to the next meeting.

F. Scarito made inquiry (Balance Sheet) regarding Fixed Assets, line 15, 140 Account: Equipment \$1,485.96, which is believed to be for projectors, and believed to be valued at \$0 due to depreciation. M. Sadler will follow-up and report back at the next SRC meeting.

SYRA Report (F. Scarito): No questions asked about this report.

SDA & SDI Reports (J. Breda): No questions asked about these reports.

J. Breda said Rivier University may not be available for Grassroots classes. R. Wood will look into using Soughegan HS. M. Sadler said N. Wallner may have a new facility available in Concord at the City Wide Community Center. J. Breda said Hooksett may have an outdoor facility available. F. Scarito said Manchester may have an outdoor facility available (Memorial HS).

J. Merriken inquired about status for replacement of the Manchester Area Rep. M. Sadler stated no one is available now; however he's still looking to fill this vacancy. J. Merriken asked about a potential replacement for Southeast Area Rep; M. Sadler stated this makes sense.

2. Old Business:

M. Sadler asked J. Breda to discuss summertime ART. J. Breda said our last wintertime ART was poorly attended with less than 30 referees present. J. Merriken asked for confirmation of ART for Aug 10-11 and training on both days. J. Breda responded that is likely to occur Aug 10 & 11.

Web Site Update (J. Merriken):

J. Merriken gave a summary on Orlando Morais' research on updating our state referee web site, and his email dialogue with GoDaddy representative, Jonathan Campbell (emails between Orlando and Jonathan, Orlando and J. Merriken, and Merriken and M. Sadler at Attachment 1).

J. Merriken inquired who hosts our current web site. F. Scarito confirmed Google. J. Merriken asked what company was the site's original host. F. Scarito thought it was 'Joomla'.

D. Campbell inquired about statistics on usage. F. Scarito said he can get the analytics. He's been talking with the Hedstroms about designing a state referee web site and social media accounts' pages; they are working up a proposal and a quote.

J. Breda would like the 'in-commission' time to be June 1 this year for summer training course postings and sign-ups. He inquired if GoDaddy can do social media management. [Yes, they do.]

K. Coeyman suggested we get the Hedstrom's input and quote by Feb 1. M. Sadler modified this deadline to Feb 15. M. Sadler and various committee members thanked J. Merriken for this web site upgrade update and coordination with O. Morais.

3. New Business

New SRC Secretary Appointed: M. Sadler announced new SRC Secretary, J. Merriken.

Calendar of Events (COE) (J. Merriken):

M. Sadler presented new SRC COE. J. Breda would like Area Reps to submit their facility bookings for summertime training classes by June 1st and wintertime training classes by Nov 1st(flexible year-to-year) J. Merriken will adjust COE (Attachment 2). J. Breda needs US Soccer's content before uploading classes on our training web site, due to the online training video modules provided by national, before students can go online and sign-up for classes.

SDI Grassroots Training Class Proposal (Attachment 3):

M. Sadler: Part of our Pullen liability insurance policy requires training participants to sign a release of liability waiver before engaging in active Field Session training. J. Breda will send this blank waiver to the instructors; he recommends instructors bring extra copies to Field Sessions so parents can sign them if they didn't print and sign one before class. This waiver will be used starting at the New Grassroots Referee class in Peterborough on Saturday, January 19. If a participant does not sign the waiver, they cannot participate in the Field Session training class.

J. Breda asked if participants should put personal medical information on the back of the waiver form, or just give their emergency contact information. M. Sadler recommended instructors just get participants' emergency contact information only.

D. Campbell asked if this waiver covers the Academic Session. J. Breda confirmed it does, and added if parent does not sign waiver for minor participant, and if participant does not complete both training sessions (Academic and Field Sessions), then they do not get certified/registered.

M. Sadler said he has obtained liability insurance policy riders for all facilities we use.

J. Breda presented the requirement for all instructors to get CPR/First Aid/AED certified. J. Breda wants to be proactive and institute this policy in NH.

F. Scarito expressed concerns about the impacts of making this CPR/First Aid/AED training a requirement for instructors, causing the state and IRS to claim we have employees who may need to be paid workman's compensation. M. Sadler said if the SRC requires training of our instructors, then we must pay workman's compensation, per the state of NH. He stated if US Soccer mandates this CPR/First Aid/AED training and certification, then we're covered for not having employees, from the state's viewpoint.

J. Breda will attempt to assign a minimum of one CPR/First Aid/AED-trained instructor/class. He changed the proposal wording from 'must' and 'will' to 'recommend' and 'should' to not make it a mandate.

R. Wood stated he's an instructor for CPR/First Aid/AED training and uses the American Heart Association curriculum. He charges \$45/person for his fee to teach the CPR/First Aid/AED training certification classes for our referee instructors. The fee charged each instructor trained would be \$75/person, all-inclusive. CPR/First Aid/AED training class size would be limited to six or seven, and is a four-hour class consisting of watching a DVD and hands-on practice .

J. Breda said he'd work with R. Wood on the CPR/First Aid/AED certification training class. He said we should purchase one AED, recommending one from Zoll, and one First Aid Kit. R. Wood said the AED needs about \$250 in maintenance every two years.

J. Breda stated the AED would cost under \$2,000 and the First Aid Kit around \$100. M. Sadler suggested revised wording, "Not to exceed [\$2,000 and \$100]," and moved the SRC expend funds not to exceed \$2,100 to purchase one AED and one First Aid Kit. D. Campbell 2nd the motion, which passed unanimously.

J. Breda confirmed we had seven certified instructors, and M. Sadler confirmed we have 13 certified assessors and nine certified instructors.

J. Breda wants fewer classes and larger classes. He said a 1:5 instructor-to-student ratio is preferred. He stressed camaraderie and a 'show of force,' and wants to have experienced youth referees assisting with the field training. The fee structure is bumped up for CPR/First Aid/AED certified instructors and assessors. Experienced referees will help out with conducting the Field Session training. He wants to engage referees.

F. Scarito stated 40 participants/class is our biggest profit margin. J. Breda stated Gray (on the proposal) is the current fee structure, and if we hit 40 students/class; this is good. D. Campbell suggested we give them polo shirts; and J. Breda agreed.

M. Sadler thought the proposal was good, and made a motion to adopt the new pay structure outlined in J. Breda's attached proposal. K. Coeyman seconded the motion. This motion passed. M. Sadler asked when the new instructor/assessor/mentor pay structure will take effect. J. Breda said it's effective January 19, 2019 for the next New Grassroots Referee training class in Peterborough. M. Sadler asked for J. Breda to email the waiver form to instructors.

R. Wightman asked what referee grade is required to be an Instructor Referee. J. Breda said Grade 7; national policy requires advanced grade referee status to become an instructor or assessor.

M. Sadler began discussion on US Soccer's State Futsal Badge requirements. J. Breda said the national requirement for obtaining a state Futsal badge is taking the online course and successfully passing the test; there is not an on-field evaluation/assessment. There is Futsal assessor certification. He wants to add time-in-grade and minimum age requirements for obtaining state Futsal referee certification; suggesting two-years minimum experience as a Futsal referee, and a minimum age of 18. M. Sadler added passing the online course test and meeting the above-stated minimum requirements. He said the fee structure to obtain the state Futsal referee badge will be the same as outdoors referees' upgrade to state referee.

R. Wood made a motion that the stated minimum requirements for obtaining a state Futsal referee badge be accepted. D. Campbell seconded the motion, which passed.

Designation of Organization if SRC Dissolves (Article XII of the SRC By-Laws):

M. Sadler said the Dissolution Clause stated in our By-Laws (Article XII) is inappropriate for a non-profit organization (both our CPA review and the State of NH stated this). We have to designate a non-profit organization to receive our assets if our organization dissolves. He suggested an email vote subsequent to this meeting to officially change the By-Laws. We can choose to split our assets into more than one receiving non-profit organization, if we so choose.

F. Scarito said we don't have to name a charity, specifically, when we make the change to the By-Laws; any remainder goes to a charity. The State of NH can decide if we're deadlocked. J. Breda said that we must change the By-Laws in writing; it can't be done at a meeting.

M. Sadler said we can do an email vote; he'll send out the exact proper verbiage (Attachment 4) to insert into the By-Laws within a week. (Secretary's Note: Done. January 19, 2019)

Additional New Business:

S. Zoldak asked if we would hold an AGM, as stated in the organization's By-Laws; it would give members a feeling of ownership. M. Sadler said it would be connected with the ART.

F. Scarito read a suggested IRS wording for Sec 501(c)3 non-profit organizations that specifically dictates the proper verbiage we need to insert into Article XII, of the By-Laws (Dissolution), replacing the present inappropriate text, to make our By-Laws acceptable to the IRS and State of NH. This specific verbiage will be sent out to SRC members for an email vote.

M. Sadler apologized for not getting the organization's By-Laws out to all members sooner. He wants to have the By-Laws on the next couple of meetings' agendas, so as to have further discussion, and possible updates, of the organization's By-Laws.

F. Scarito spoke about various future tournaments now replacing traditional regional (NCS) tournament events, previously attended:

- San Marino Cup, San Marino, IT
- Manhattan Cup, NYC, NY (Lee Suckle assigning this tournament)
- USA Cup, National Sports Center, Blain, MN
- Nordic Cup, Burlington, VT
- Jefferson Cup, Richmond, VA (SYRA working up a cost summary)
- Capital Cup, Albany, NY (Secretary added this one as a possibility)

M. Sadler asked about our costs spent on attending these out-of-state tournaments. F. Scarito said we spent \$14K annually on previously attended NCS tournaments, President's Cup, and ODP Tournaments. He said these new competitive tournaments we may offer for referees to attend will not be solely USYS events, but will be a combination of both USYS and US Club Soccer teams. In response to S. Zoldak's question, he said our referees need to go to Develop-

ment Academy (DA) Showcase tournaments. M. Sadler said National Coaches need to go to three tournament events/year (DA Showcase, and two other USYS events).

R. Wightman asked for an SRC representative to attend the NHSA AGM, scheduled to be held at SNHU on March 9, 2019. He thinks this is a good opportunity to promote referees and the NH referee program. M. Sadler asked J. Merriken to attend for the SRC.

J. Breda wants an email sent out to referees seeking SRC scholarship candidates' applications. M. Sadler wants to get the correct age group. J. Breda will send input to him this weekend.

Respectively submitted,

Jack Merriken

Jack Merriken

Secretary

New Hampshire State Referee Committee

April 19, 2019